

## Standard Department Narrative Form

Department Name: Soldiers' Memorials

Department Number 693

### Purpose of Department/Mission

To properly commemorate the services and sacrifices of the military personnel who have served the country in time of war, or who have rendered military service to the Commonwealth in time of war, and to the five villages in the Town of Montague.

### Department Staffing

- The Trustees of Soldiers' Memorials consists of three elected veterans, two elected non-veterans, and is chaired by the chairperson of the Selectboard.

### Mandated Services

As required by MGL Chapter 41 section 105:

- The custody and care of memorials
- Make such rules and regulations relative to the use of said memorials as they deem necessary

### Other Programs/Services Provided

- Veterans' Day ceremonies
- Memorial Day ceremonies
- Flower and wreath placement
- Maintenance of memorials
- Placement and replacement of flags
- Guest speaking at ceremonies
- Appropriate gifts
- Provide services for Soldiers' Memorial Renovation Project

### Revenues Generated

- Private donations
- Grants for the Soldiers' Memorial Renovation Project

Our \$1,200 budget covers our operating expenses and that is used for flowers, wreaths, flags, etc. for the memorials. This past year a generator was also purchased for outside amplification at the memorial. The Chairman's amplification system has been used in ceremonies held at the Soldiers' Memorial. This year we are hoping to purchase a system for \$600, half of which will be a shared expense with the Veterans' Agent. This depends on our ability to keep expenses down in order to come up with the \$300 at the end of the year from our current \$1,200 budget. An additional expense is lighting of the memorial flag in the five villages at a cost of over \$400 per year.